



## Department: Community Engagement

**Position Title:** J-Family Ambassador

**Classification:** Part-time employment

### **Summary of Position:**

The Pozez Jewish Community Center of Northern Virginia is actively seeking a qualified, outgoing, creative, organized individual who is an excellent communicator and excels at relationship building to work part-time as a J-Family Ambassador (*JFA*) serving in the Prince William County and beyond area. As a *JFA*, you will help new parents meet and connect with other Jewish families in Northern Virginia and access relevant and meaningful experiences.

### **Qualifications:**

Are you someone who is:

- Excited to meet and welcome new parents, and get to know them informally over coffee
- Passionate about Jewish life and interested in facilitating and participating in new opportunities for peers to meet each other
- Self-motivated, curious and open to new ideas
- Knowledgeable (or is willing to learn) about local offerings for new parents both within and outside of the Jewish community
- Enjoys working with parents of children between the ages of birth - 3 years of age
- Able to work some evenings and weekends

### **Responsibilities:**

Ambassadors will identify, connect and build micro-communities with the assistance of JCC staff by:

- Participating in training/conference calls to learn and share best practices for engagement, as well as skill building to hold meaningful one-on-one conversations to facilitate connections and to develop successful social media strategies for connecting with families
- Identifying new parents and families raising young Jewish children in our community and meeting informally with new parents to find out interests, share information on available programs and resources, and deliver J-Baby bag 'swag' to new families
- Work various holiday and other events at the JCC and in the community on weekdays, evenings, and weekends as needed and based on availability.
- Plan and implement small programs for local families.
- Contribute social media content and participate in online conversations with topics of interest to new parents
- Complete a brief, online monthly survey to provide a 'snapshot' of how local families are engaging in Jewish community and provide insight for future programming based on Ambassador interactions and experiences
- Ongoing monitoring of social media sites to learn what is already being offered for parents with young children locally and share these observations on monthly conference calls and/or at training sessions and meetings

Ambassadors have the exciting opportunity to:

- Have a hands-on role in re-imagining their local Jewish community to meet the needs of new parents with young children
- Grow your personal, professional and social network
- Develop new skills that will be valuable for future employment opportunities and/or leadership roles in other organizations
- Learn and work with community partners, as well as the Jewish Federation of Greater Washington

**Hours:** Part-time position 8hrs/week.

**Compensation:** \$18/hr.

To apply, please e-mail your cover letter and resume to [jobs@theJ.org](mailto:jobs@theJ.org). **When responding, please type the title of the job in the subject line.**

The Pozez JCC is proud to partner with The Jewish Federation of Greater Washington to present J-Family Ambassadors in Northern Virginia.

*The Pozez JCC is an equal opportunity employer. The Pozez JCC is committed to having a workforce that reflects diversity at all levels of the organization. We recognize the importance of not viewing individuals based on a single identity, and we thrive on being equitable in our recruitment process as well as in our efforts to be inclusive of all employees. We encourage all applicants regardless of gender, race, religion, age, sexual orientation, disability or other social identity.*

**About:**

The Pozez Jewish Community Center of Northern Virginia (Pozez JCC, the J) is a warm and welcoming, nonprofit, social service organization dedicated to offering quality programs, activities, and services that emphasize Jewish culture, identity, and values to people of all ages and backgrounds. Programming includes cultural, educational, wellness and Israel celebrations, which take place on the main campus located in the heart of Fairfax County, as well as span five Northern Virginia counties. All are welcome.